



CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY		
MANUAL	REF	DSA.GEN.MAN.005
ITS TRAINING POLICY AND PROCEDURE MANUAL – FORMAL COURSE STANDARDS	ED	01 DU 01/03/2015
	REV	00 DU 01/03/2015

3.0 Surveillance Courses

3006 AEROTEL Service Provider Surveillance

ITS Course Number	3006
ITS Course Title	AEROTEL Service Provider Surveillance
Training Profile	AEROTEL
Training Category	Surveillance 3.0
Sequence	Initial
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of ANSP Surveillance.
Course Description	This course is designed for newly hired ANS Standards Department personnel in AEROTEL specialty. It presents information on air navigation service provider surveillance job functions, the CCAA, and ANS Standards Department responsibilities.
Course Content	<p>This course provides training on basic ANS surveillance procedures and typically includes the following subjects:</p> <ul style="list-style-type: none"> • National legislation and State civil aviation regulations that pertain to this subject. • Plan a work program • Inspect Telecommunication Equipment Inspections • Inspect Ground based Navigation Facility • Inspect GNSS based Navigation Facility • Inspect Radar/Surveillance Facility • Training programs (examples – ATSEP, ATSEP Instructor, SMCATSEP Training Program) • Documentation of Inspection Findings
Prerequisites	None
Revision Date	July 1, 2014
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	



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Section 4.0 Personnel Licensing Courses

4006 Personnel Licensing Procedures – AEROTEL

ITS Course Number	4006
ITS Course Title	Personnel Licensing Procedures - AEROTEL
Training Profile	AEROTEL
Training Category	Personnel Licensing 4.0
Sequence	Initial
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of Personnel Licensing certification.
Course Description	This course is designed for newly hired ANS Standards Department personnel in AEROTEL safety specialties. It presents information on personnel licensing job functions, the CCAA, and ANS Standards Department responsibilities.
Course Content	<p>This course provides training on basic personnel licensing procedures and typically includes the following subjects:</p> <ul style="list-style-type: none"> • National legislation and State civil aviation regulations that pertain to this subject. • Conduct written tests for personnel licensing • Issue certificates (examples – ATSEP and additional aircraft ratings) • Certification of ATSEP (examples Technical Flight Inspector, SMC ATSEP, ATSEP Instructor, Engineering and Installation ATSEP).



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Prerequisites	None
Revision Date	July 1, 2014
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	

4206 Designated Examiner Procedures – AEROTEL

ITS Course Number	4206
ITS Course Title	Designated Examiner Procedures - AEROTEL
Training Profile	AEROTEL
Training Category	Personnel Licensing 4.2
Sequence	Initial
Course Length	24 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of designating examiner.





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Course Description	This course is designed for newly hired ANS Standards Department personnel in AEROTELS safety specialties. It presents information on designated examiner job functions, the CCAA, and ANS Standards Department responsibilities.
Course Content	<p>This course provides training on basic designated examiner procedures and typically includes the following subjects:</p> <ul style="list-style-type: none"> • National legislation and State civil aviation regulations that pertain to this subject. • Designate or Renew Examiners (examples – ATSEP Examiners, Technical Flight Inspector, SMC ATSEP, Engineering and Installation ATSEP) • Inspect Designated Examiners and training programs.
Prerequisites	
Revision Date	July 1, 2014
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	



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4506

Aviation Training Organizations – Aeronautical Telecommunication

ITS Course Number	4506
ITS Course Title	Aviation Training Organizations – Aeronautical Telecommunication
Training Profile	AEROTEL
Training Category	Personnel Licensing 4.5
Sequence	Initial
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of Aviation Training Organization certification.
Course Description	This course is designed for newly hired ANS Standards Department personnel in AEROTEL safety specialties. It presents policies and procedures on the certification and inspection of aviation training organizations, the CCAA, and ANS Standards Department responsibilities.
Course Content	<p>This course provides training on aviation training organizations and typically includes the following subjects:</p> <ul style="list-style-type: none"> • National legislation and State civil aviation regulations that pertain to this subject. • Conduct certification and renewal of training centers • Inspect training centers (personnel, records or qualifications) • Inspect any Designated examiners at associated with the training center. • Inspect facilities and equipment (example simulators or training devices). • Inspect curriculums • Evaluation of ATSEP Equipment and procedures.
Prerequisites	



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